Project Manager

Description

We are seeking an experienced Project Manager to support AMSA's Enterprise Digital Capabilities project and the Integration Platform project, as well as working with the CIO and IT Managers providing project management support on adhoc IT projects.

Reporting to the Director – Technology portfolio, CIO and project boards, these roles will be responsible for implementation of COTS and bespoke applications. The Project Manager will work with other IT resources including business analysts, solution architects, solution designers, testers, developers and other resources as required.

Responsibilities

The duties will include, but are not limited to:

- Scoping, planning, implementing and reporting on assigned projects to agreed standards and tolerances
- Tasking/managing project resources and coordinating with business SME's, service providers and stakeholders to meet project outcomes
- Development of project management documentation, including business cases, project plans, project reports, transition plans, schedules, registers, closure reports and post implementation reviews
- Management of project risks, escalation and resolution of issues
- Working with stakeholders supporting project procurement activities – workshops, reviews, creation of documentation, including RFQs/Tenders, evaluation reports
- Establishment and maintenance of working relationships with stakeholders and executive sponsors
- Guiding project related change including providing clear, consistent communication with active engagement
- Contribution to continuous project management improvement activities across IT and AMSA

Qualifications

You must be a citizen of Australia

Contacts

To express your interest, please contact Priya.

email: priya@techiebazaar.com.au or

call 0402251100

Please submit

- Responses to selection criteria (in a word format with a limit of up to 3000 characters or 750 words for each criteria)
- Resumé
- Contact details of two referees.
- Start date
- Hourly rate

Experience

Hiring organization
Maritime Safety Authority

Employment Type
Contractor

Beginning of employment
Monday, 22 July 2024

Duration of employment
12 months with 2 extensions of 12 months each.

Date posted
June 29, 2024

Valid through
05.07.2024

Mandatory Criteria

You MUST have minimum 5 years delivering Project Management services for government programs and/or projects (federal only)

You MUST have project management certification/s (relevant industry standards)

You MUST have highly developed communication and stakeholder engagement skills

You MUST have the ability to tailor/scale project management methodologies, governance and delivery approach to the needs and outcomes of the project, stakeholders and users

You MUST have demonstrated experience in problem solving, critical/objective thinking and influencing change

Desirable Criteria

You SHOULD have experience aligning outcomes, schedules and deliverables to the software development lifecycle (SDLC)

You SHOULD have experience preparing and management/supporting of IT procurement activities for on-premise, cloud or hybrid solutions

You SHOULD have experience delivering solutions supporting legislative changes

You SHOULD have experience delivering change for vessel safety (road, air, maritime) or other applicable regulatory functions

You SHOULD have experience delivering/supporting IT changes for office relocations